

Job Title: Assembler / Potter

Position Summary:

The Assembler / Potter is responsible for the assembly and preparation of transmitter components, including encapsulation, shaping, and attachment processes. This role supports production operations by ensuring components meet quality standards and specifications while maintaining an organized and safe work environment.

Key Responsibilities:

- Encapsulate transmitters using electrical resin in accordance with established procedures.
- Grind and shape transmitters to meet precise specifications and quality standards.
- Attach transmitters to collars using epoxy resin.
- Perform preparatory tasks such as assembling antennas, collars, molds, and related components.
- Monitor inventory levels at the workstation and notify appropriate personnel when supplies need to be reordered.
- Verify accuracy and quality of incoming materials used in production.
- Maintain a clean, organized, and safe work environment; assist with general cleanup as needed.
- Perform additional duties and responsibilities as assigned.

Qualifications:

- High school diploma or GED equivalent required.
- Prior experience in a manufacturing or production environment preferred.
- Ability to work both independently and collaboratively within a team setting.
- Strong attention to detail and commitment to quality.
- Proficiency in using basic shop tools and equipment.
- Good hand-eye coordination and manual dexterity.
- Flexibility to work overtime as needed to meet production schedules.